

**REQUEST FOR QUOTE
SIXTH CIRCUIT COURT OF APPEALS
CINCINNATI, OHIO**

**RFQ NUMBER 2017-1AA-COA
ISSUE DATE: SEPTEMBER 7, 2017
SOLICITATION BID DUE DATE: SEPTEMBER 25, 2017**

This is a request for a quote issued by the Office of the Circuit Executive, United States Court of Appeals for the Sixth Circuit, seeking vendor quotes to refinishing wood furniture on-site and related services. The furniture is located in the Potter Stewart United States Courthouse at 100 East Fifth Street, Cincinnati, OH.

Quotes must be faxed or emailed to Barbara Wieliczka (barbara_wieliczka@ca6.uscourts.gov) and Larry McManis (larry_mcmanis@ca6.uscourts.gov) **no later than SEPTEMBER 25, 2017 at noon local time (EST)**. Fax number is 513.564.7210.

This is a request for open market pricing. The furniture will be available from after October 16, 2017 and the court is requesting acknowledgement the work can be completed prior to November 17, 2017. In the event that your company wishes to submit a quote for this work but cannot meet the deadline listed above, please provide a substitute schedule with completion of all work by March 5, 2018.

The court must maintain a full complement of furniture for each chambers while court is in session. Therefore, work cannot be accomplished during the following time periods. November 20, 2017 – December 8, 2017 and December 25 through January 5, 2018 and January 22 through February 2, 2018.

Questions concerning this request for proposal must be emailed to:

Barbara Wieliczka @ barbara_wieliczka@ca6.uscourts.gov

Responses will be copied to all parties participating in bid process.

ON-SITE WOOD FURNITURE REFINISHING

The subsequent list is intended to provide an overview of the services that the owner requests associated with the refinishing services by the Contractor. This list shall serve as the basis for this proposal.

PART 1 PROJECT MANAGEMENT

1.01 Provide comprehensive single point of contact project management to facilitate the

PART 2 DESIGN PHASE

3.01 All materials are nontoxic, nonflammable and low voc, waterborne, and safe for all on-site operations.

PART 3 WOOD REFINISH PHASE

4.01 Coordinate with the owner the preparation of a detailed schedule of services including all safety precaution information that may be required on site work.

4.03 Contractor required to provide all equipment and product to accomplish specified work on-site. Facility has a loading dock for delivery and unloading only. There is no parking on site.

4.04 Contractor is responsible for all safety precautions necessary and required with equipment and materials associated with wood refinishing. All coatings and solvents will be waterborne products.

4.05 Contractor is responsible for daily clean-up and disposal of all waste.

4.06 Contractor will perform a final punchlist of all completed work with owner.

END OF SECTION

SCOPE OF WORK:

ON SITE RE-UPHOLSTERY/REFINISHING OF FURNITURE

PART 1 GENERAL

1.03 REUPHOLSTERY AND REFINISHING REQUIREMENTS

- A. All work will be performed on site and in place within facility. Contractor will supply/provide all materials and equipment required to perform services and will be responsible for maintaining a clean worksite at all times.
- B.
Contractor will provide a full schedule and process steps to perform services on site.
- C. Contractor will report and evaluate any items that do not meet scope of work requirements prior to commencement of work on that item.
- D. Contractor will be responsible for all labor and materials required for the wood refinishing of identified items.
- E. All scheduled furniture to be stained or for touch-up shall be thoroughly cleaned with waterborne cleaning solvents to remove dirt, oxidation, and foreign materials from surfaces to be refinished. sanded to create a smooth uniform surface.
- F. All furniture shall be sanded so as to create a smooth surface. All cigarette burns, deep gouges and scratches shall be repaired.
- G. All scheduled furniture to be stained or for touch-up shall be toned using specially prepared Contractor's pigmented waterborne lacquers.
- H. All scheduled furniture to be stained or for touch-up shall be top-coated using Contractor's high density, water and stain resistant, waterborne lacquer. Laquer designed to penetrate and adhere to to previously applied color

1.04 QUALITY ASSURANCE

- A. Prior to commencement of work, contractor to provide samples of specified materials and stain matches for owner sign-off.

1.05 COORDINATION

- A. The Contractor shall be responsible that no labor disputes occur. All damages due to such disputes shall be the sole responsibility of the Contractor.

1.06 DELIVERY AND PROTECTION

- A. The work site will be protected prior to commencement of work through project completion.

- B. All scheduled furniture will be protected after refinish until project is completed.

- C. The contractor will be responsible for daily clean-up of all materials and removal of all associated waste.

1.07 WARRANTY

- A. All materials and labor shall be warranted for a period of one year after final acceptance unless

- B. The Contractor shall warrant the materials will in all respects conform to the specifications and will be free from defects and workmanship.

PART 2 PRODUCTS

2.01 REQUIREMENTS

- A. The Contractor is responsible for verification of all quantities.

- B. The Contractor will verify measurements, order material and refinish as described.

END OF SECTION

	A	F	G	H	I	J
1	FURNITURE BID PACKAGE					
2	COURT OF APPEALS FOR THE SIXTH CIRCUIT					
3	PLEASE FILL OUT THIS FORM FOR THE FURNITURE AS SHOWN IN THE SPECIFICATIONS					
4						
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
6	A8	1	SINGLE PEDESTAL DESK	36"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
7	A9	1	BRIDGE OF DESK	24"X50"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
8	A10	1	RETURN OF DESK	24"X50"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
9	A14	1	TABLE	24"X50"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
10	A26	2	SINGLE PEDESTAL DESK	30"X66"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
11	A27	2	RETURN FOR DESK	24"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
12	B17	1	CART	17X28	REPAIR WOOD AND STAIN TO MATCH EXISTING	
13	C1	1	TABLE	30X48	REPAIR WOOD AND STAIN TO MATCH EXISTING	
14	C7		CREDENZA	20"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
15	C9	1	TWO DRAWER CABINET	20"X31"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
16	C12	1	CREDENZA	20"X72"	COLOR CHANGE OF STAIN	
17	C17	1	COMPUTER TABLE	24"X40"	COLOR CHANGE OF STAIN	
18	D1	1	END TABLE	26"X26"	COLOR CHANGE OF STAIN	
19	D3	1	TABLE	30"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
20	E19	1	END TABLE	19"X19"		
21	E20	1	LECTERN	15"X21"	CLEAN, REPAIR WOOD AND STAIN TO MATCH EXISTING	

	A	F	G	H	I	J
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
22	E22	1	CONFERENCE TABLE	36"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
23	E23	1	DOUBLE PEDESTAL DESK	48"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
24	E24	1	COMPUTER TABLE	24"X45"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
25	E25	1	COURTHOUSE CREDENZA	18"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
26	G2	1	SOFA TABLE	15"X65"	COLOR CHANGE OF STAIN	
27	G9	1	COURTHOUSE DESK	48"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
28	G12	1	COMPUTER TABLE	24"X45"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
29	G15	1	CONFERENCE TABLE	36"X72"	COLOR CHANGE OF STAIN	
30	G23	1	TABLE	30"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
31	J1	1	ROUND LEATHER TOP TABLE	48" DIAMETER	REPLACE LEATHER, REPAIR WOOD AND TOUCH STAIN TO MATCH EXISTING	
32	J3	1	TELEPHONE TABLE	18"X24"	COLOR CHANGE OF STAIN-STAIN TO MATCH EXISTING FURNITURE	
33	J5	1	BOOKCASE	15"X43"	COLOR CHANGE OF STAIN-STAIN TO MATCH EXISTING FURNITURE	
34	J11	1	TABLE	36"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH EXISTING FURNITURE	
35	J12	1	SIDE TABLE	20"X28"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
36	J13	1	END TABLE	14"X26"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
37	J15	1	END TABLE WITH DRAWER	20"X28"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
38	J17	1	COURTHOUSE DESK	48"X78"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
39	J18	1	COMPUTER TABLE	24"X45"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	

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ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
40	1	COURTHOUSE CREDENZA	18"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
41	1	TABLE WITH LEATHER TOP	33"X53"	REPLACE LEATHER, REPAIR WOOD AND TOUCH STAIN TO MATCH EXISTING	
42	1	TAB	30"X42"	REPLACE LEATHER, REPAIR WOOD AND TOUCH STAIN TO MATCH EXISTING	
43	1	END TABLE	14"X26"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
44	1	TABLE WITH LEATHER TOP	33"X53"	REPLACE LEATHER, REPAIR WOOD AND TOUCH STAIN TO MATCH EXISTING	
45	1	PARTNERS DESK WITH LEATHER TOP	42"X66"	REPLACE LEATHER, REPAIR WOOD AND TOUCH STAIN TO MATCH EXISTING	
46	1	END TABLE	18"X26"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
47	1	BOOKCASE	15"X44"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
48	1	BOOKCASE	15"X43"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
49	1	TABLE	30"X48"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
50	1	END TABLE	18"X24"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
51	1	END TABLE	24"X24"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
52	1	COFFEE TABLE	42"X42"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
53	1	DOUBLE PEDESTAL DESK	42"X76"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
54	1	COMPUTER TABLE	24"X45"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
55	1	END TABLE	19"X19"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
56	1	CONFERENCE TABLE	36"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
57	1	CONFERENCE TABLE	30"X48"	REPAIR WOOD, STAIN TOM ATCH EXISTING FURNITURE	

A	F	G	H	I	J	
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
58	L26	1	COMPUTER TABLE	24"X40"	REPAIR WOOD, STAIN TO MATCH EXISTING FURNITURE	
59	N4	1	SINGLE PEDESTAL DESK	24"X48"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
60	N5	1	RETURN FOR DESK	30"X66"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
61	N8	1	TABLE WITH LEATHER TOP	34"X53"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
62	N11	1	COURTHOUSE DESK	48"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
63	N12	1	COMPUTER TABLE	24"X45"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
64	N18	1	SINGLE PEDESTAL DESK	30"X66"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
65	N19	1	RETURN FOR DESK	24"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
66	N20	1	CONFERENCE TABLE	36"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
67	P2	1	COURTHOUSE DOUBLE PEDESTAL DESK	40"X66"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
68	P3	1	COMPUTER TABLE	25"X52"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
69	P4	1	END TABLE	18"X26"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
70	P10	1	END	18"X28"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
71	P12	1	COURTHOUSE CREDENZA	18"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
72	P13	1	LAMINATE COMPUTER TABLE	28"X28"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
73	P14	1	COURTHOUSE DESK	48"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
74	P15	1	STANDING HEIGHT DESK	30"X48"X41"H	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
75	P16	1	END TABLE	18"X28"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	

	A	F	G	H	I	J
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
76	P20	1	DOUBLE PEDESTAL DESK	34"X60"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
77	R1	1	END TABLE	20"X20"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
78	R6	1	END TABLE	14"X26"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
79	R7	1	U-SHAPED DESK	36"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
80	R8	1	RETURN FOR DESK	24"X50"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
81	R9	1	CREDENZA FOR DESK	20"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
82	R13	1	STANDING HEIGHT DESK	30"X48"X41"H	REPAIR WOOD AND STAIN TO MATCH EXISTING	
83	R22	4	BARRISTER BOOKCASE	13"X22"X71.5"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
84	R23	2	BARRISTER BOOKCASE	13"X22"X36"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
85	R26	1	TABLE	30"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
86	R30	2	U-SHAPED DESK	36"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
87	R31	2	RETURN FOR DESK	24"X50"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
88	R32	2	CREDENZA FOR DESK	20"X72"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
89	T1	4	UPHOLSTERED CHAIR WITH ARMS	21"X23"	TOUCH UP/REPAIR ARMS	
90	T2	1	END TABLE	18"X18"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
91	T7	2	SINGLE PEDESTAL DESK	30"X66"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
92	T8	1	RETURN FOR SINGLE PEDESTAL DESK	24"X45"	REPAIR WOOD AND STAIN TO MATCH EXISTING	
93	T9	1	RETURN FOR SINGLE PEDESTAL DESK	24"X48"	REPAIR WOOD AND STAIN TO MATCH EXISTING	

	A	F	G	H	I	J
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING
94	T10	1	STANDING HEIGHT DESK	30"X48"X41"h	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
95	T12	1	DOUBLE PEDESTAL DESK	36X72"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
96	T13	1	COMPUTER TABLE	24"X42"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
97	T15	1	CREDENZA	20"X72"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
98	T19		TABLE	36"X72"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
99	W8	1	COMPUTER TABLE	25"X40"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
100	W9	1	CREDENZA	24"X75"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
101	W11	1	COMPUTER TABLE	25"X40"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
102	W16	1	COMPUTER TABLE CREDENZA WITH HUTCH	24"X75"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
103	W30	2	SINGLE PEDESTAL DESK	36"X72"	REPAIR WOOD AND MATCH EXISTING STAIN	
104	W31	2	RETURN FOR DESK	25"X51"	REPAIR WOOD AND MATCH EXISTING STAIN	
105	W38	1	SINGLE PEDESTAL DESK	30"X66"	REPAIR WOOD AND MATCH EXISTING STAIN	
106	W39	1	RETURN FOR DESK	19"X46"	REPAIR WOOD AND MATCH EXISTING STAIN	
107	W41	1	DOUBLE PEDESTAL DESK	36"X72"	REPAIR WOOD AND MATCH EXISTING STAIN	
108	W42	1	COMPUTER TABLE	25"X52"	REPAIR WOOD AND MATCH EXISTING STAIN	
109	X3	2	END TABLE	18"X18"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
110	X5	3	U-SHAPED DESK	37"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
111	X6	1	RETURN FOR DESK	24"X36"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	

	A	F	G	H	I	J
129						
128	Z24	1	STANDING HEIGHT DESK	30"X48"X41"H	REPAIR WOOD AND STAIN TO MATCH EXISTING	
127	Z21	1	COMPUTER TABLE	25"X40"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
126	Z19	1	PHONE TABLE	18"X24"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
125	Z15	1	CONFERENCE TABLE	53"X53"	REPAIR WOOD AND STAIN TO MATCH NEW FURNITURE	
124	Y21	1	CONFERENCE TABLE	36"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
123	Y16	1	CREDENZA FOR DESK	20"X48"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
122	Y15	1	RETURN FOR DESK	20"X37"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
121	Y14	1	U-SHAPED DESK	36"X77"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
120	Y10	2	SINGLE PEDESTAL DESK	24"X48"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
119	Y9	1	SINGLE PEDESTAL DESK	30"X66"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
118	Y6	1	CREDENZA FOR DESK	21"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
117	Y5	1	RETURN FOR DESK	24"X48"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
116	Y4	1	U-SHAPED DESK	36X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
115	X12	1	CREDENZA	20"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
114	X11	1	COMPUTER TABLE	24"X42"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
113	X10	1	DOUBLE PEDESTAL DESK	36"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
112	X7	3	CREDENZA FOR DESK	20"X72"	COLOR CHANGE OF STAIN-STAIN TO MATCH NEW/EXISTING FURNITURE	
5	ITEM	QTY	DESCRIPTION OF ITEM	SIZE	DESCRIPTION OF WORK	COST FOR REFINISHING