

**REQUEST FOR QUOTE
SIXTH CIRCUIT COURT OF APPEALS
CINCINNATI, OHIO**

**RFQ NUMBER 2017-1A-COA
ISSUE DATE: SEPTEMBER 7, 2017
SOLICITATION BID DUE DATE: SEPTEMBER 25, 2017**

This is a request for a quote issued by the Office of the Circuit Executive, United States Court of Appeals for the Sixth Circuit, seeking vendor quotes to reupholster and minor refinishing of furniture and related services. The furniture is located in the Potter Stewart United States Courthouse at 100 East Fifth Street, Cincinnati, OH.

Quotes must be faxed or emailed to Barbara Wieliczka (barbara_wieliczka@ca6.uscourts.gov) and Larry McManis (larry_mcmanis@ca6.uscourts.gov) **no later than SEPTEMBER 25, 2017 at noon local time (EST)**. Fax number is 513.564.7210.

This is a request for open market pricing. The fabric will be purchased by the Circuit Executive's Office. The furniture will be available from after October 16, 2017 and the court is requesting acknowledgement the work can be completed prior to November 17, 2017. In the event that your company wishes to submit a quote for this work but cannot meet the deadline listed above, please provide a substitute schedule with completion of all work by March 5, 2018.

The court must maintain a full complement of furniture for each chambers while court is in session. Therefore, the furniture must be in the courthouse during the following time periods: November 20 – December 8, 2017 and January 22 through February 2, 2018.

Questions concerning this request for proposal must be emailed to:

Barbara Wieliczka @ barbara_wieliczka@ca6.uscourts.gov

Responses will be copied to all parties participating in bid process.

FURNITURE BID PACKAGE

COURT OF APPEALS FOR THE SIXTH CIRCUIT

PLEASE FILL OUT THIS FORM FOR THE FURNITURE AND FABRIC SHOWN IN THE SPECIFICATIONS

ITEM #	ROOM NUMBER	LOCATION	DESCRIPTION OF ITEM	QUANTITY	FABRIC (PROVIDED BY THE JUDICIARY)	LABOR FOR MINOR REFINISHING	LABOR FOR REUPHOLSTERY	TOTAL LABOR COST
A21	613	ENTRANCE	SOFA	1	DESIGN TEX, FRIENDLY FAUX, KERRY BLUE	\$	\$	\$
A24	453	JUDGE'S PRIVATE OFFICE	GUEST CHAIR	6	HBF, PIVOT, PECAN	\$	\$	\$
B3	415	ENTRANCE AND LAW CLERK	GUEST CHAIR WITH UPHOLSTERED ARMS	2	BERNHARDT, ENVOY, CINDER	\$	\$	\$
B18	413	JUDGE'S CONFERENCE	GUEST CHAIR	6	KNOLL'S CATS CRADLE	\$	\$	\$
C8	434	JUDGE'S OFFICE	LOUNGE CHAIR	2	DESIGN TEX, ALCAZAR	\$	\$	\$
D9	421	RECEPTION	GUEST CHAIR	1	BERNHARDT MAKATO, SKY	\$	\$	\$
D9	424	RECEPTION	GUEST CHAIR	2	ARC COM, MOONBEAM, GARNET	\$	\$	\$
E7	424	LAW CLERK	GUEST CHAIR	2	ARC COM, MOONBEAM, GARNET	\$	\$	\$
E9	434	JUDGE'S OFFICE	SOFA	1	DESIGN TEX, ALCAZAR	\$	\$	\$
E21	422	JUDGE'S OFFICE	GUEST CHAIRS	6	PALLAS, SURFACE, AMARANTH	\$	\$	\$
G22	634	JUDGE'S OFFICE	GUEST CHAIR	2	JOSEPH NOBLE, DAPPER, MAYFIELD	\$	\$	\$
J10	430	JUDGE'S OFFICE	GUEST CHAIRS WITH UPHOLSTERED ARMS	4	KNOLL'S CATS CRADLE	\$	\$	\$
J16	430/432E	JUDGE'S OFFICE AND LAW CLERK OFFICE	GUEST CHAIR WITH BUTTON TUCKED BACK AND UPHOLSTERED ARMS	2	PALLAS, SURFACE, COPPICE	\$	\$	\$
J21	430	JUDGE'S OFFICE	LOUNGE CHAIRS	2	DESIGN TEX, ALCAZAR	\$	\$	\$
J26	434	LIBRARY	ARMLESS UPHOLSTERED CHAIRS	2	BERNHARDT, ENVOY, CINDER	\$	\$	\$
J31	434	LIBRARY	ARMLESS UPHOLSTERED CHAIRS	1	BERNHARDT, ENVOY, CINDER	\$	\$	\$
J36	432D/432F	LAW CLERK	GUEST CHAIRS	2	PALLAS, SURFACE, COPPICE	\$	\$	\$
K3	429	JUDGE'S OFFICE	GUEST CHAIRS	6	POLLACK, LATITUDE, MIDNIGHT SKY	\$	\$	\$
L10	421	RECEPTION	GUEST CHAIRS/LAW CLERK	4	BERNHARDT, MAKOT, SKY	\$	\$	\$
L11	445	LAW CLERK	GUEST CHAIRS	6	KNOLL'S CATS CRADLE	\$	\$	\$
L21	449	JUDGE'S OFFICE	SOFA	1	NOBLE, RESORT, LODGE	\$	\$	\$
N9	455	LAW CLERK	GUEST CHAIRS	6	NOBLE, RESORT, LODGE	\$	\$	\$
S3	618	RECEPTION	GUEST CHAIR	2	DESIGN TEX, ALCAZAR	\$	\$	\$
T11	421	JUDGE'S OFFICE	GUEST CHAIR	2	POLLACK, PEBBLY, SEAGLASS	\$	\$	\$
T16	617	JUDGE'S OFFICE	SOFA	1	NOBLE, DAPPER, MAYFIELD	\$	\$	\$
T17	617	JUDGE'S OFFICE	LOUNGE CHAIR	1	NOBLE, DAPPER, MAYFIELD	\$	\$	\$
T18	421	JUDGE'S OFFICE	GUEST CHAIR	4	POLLACK, PEBBLY, SEAGLASS	\$	\$	\$
W17	432	RECEPTION	GUEST CHAIR	2	PALLAS, SURFACE, COPPICE	\$	\$	\$
W29	634	JUDGE'S OFFICE	GUEST CHAIR	2	NOBLE, DAPPER, MAYFIELD	\$	\$	\$
X9	423	LAW CLERKS OFFICE	GUEST CHAIR	2	POLLACK BRIGHTON, SAND	\$	\$	\$
Y13	613	LAW CLERK	GUEST CHAIRS	4	POLLACK, LATITUDE, MIDNIGHT SKY	\$	\$	\$
Y13A	613	RECEPTION	GUEST CHAIR	2	HBF PIVOT, PECAN	\$	\$	\$
Z304	417	JUDGE'S OFFICE	TWO SEAT SOFA	1	NOBLE, TECHFELT LODGE	\$	\$	\$
S&F	304		GUEST CHAIR	4	NOBLE, TECHFELT LODGE	\$	\$	\$
S&F(4)	304		GUEST CHAIRS	4	NOBLE, TECHFELT LODGE	\$	\$	\$
SUBTOTAL								
DELIVERY AND PICK UP								
GRAND TOTAL	(ALL LABOR, DELIVERY, AND PICK-UP)							

SCOPE OF WORK:

1.01 DESCRIPTION OF WORK

- A. Reupholster of chairs and lounge seating with minor touch up of scratches on wood frames.

1.02 REUPHOLSTERY AND REFINISHING REQUIREMENTS

- B. All fabrics will be precision cut. Stitching and seams will match existing pieces unless otherwise noted.
- C. All furniture including wood frame shall be thoroughly cleaned, sanded so as to create a smooth surface and re-stained to match existing stain. All deep gouges and scratches shall be repaired.
- D. Contractor-vendor to submit proposal on finished edges of seams since nail heads are not being used.
- E. Fabric yardages are based upon yardage requirements of similar design chairs and sofas. Any excess fabric of more than 1/2 yard is to be returned to the courts.

1.03 DELIVERY AND PROTECTION

- F. Selected contractor will be responsible for pick up and delivery of product of furniture from the courthouse.
- G. All scheduled furniture will be protected after refinish until project is completed.

1.04 WARRANTY

- H. All materials and labor shall be warranted for a period of one year after final acceptance unless items are damaged through abuse or misuse.